

# terre des hommes

## Hilfe für Kinder in Not

terre des hommes Germany is a non-governmental organization that has been working for the rights of children and to promote equitable development without racial, religious, political, cultural or gender-based discrimination since 1967. Together with our partner organizations, we support more than 240 projects in Latin America, Africa, Asia, and Europe.

terre des hommes' projects are closely linked to advocacy at local, national and international level. For over ten years, terre des hommes has been working towards the right to a healthy and sustainable environment and has led the international campaign [MY PLANET MY RIGHTS](#) from 2020 to 2021. An important milestone on the pathway to recognizing and implementing the children's environmental rights is the [26<sup>th</sup> General Comment](#) to the UN Convention on the Rights of the Child. The UN Committee on the Rights of the Child has launched the process of elaborating the General Comment in September 2021 and selected terre des hommes as an official partner.

To support the process, we are looking to hire a

### **Project Assistant (m/f/d) for the UN General Comment on Children's Rights and the Environment**

in the programmes and policy department of terre des hommes, **starting immediately up until 30 June 2023, as a 75% part-time position.**

#### **Your tasks and responsibilities include:**

- You will support the coordination of the process until the adoption of the General Comment on Children's Right and the Environment presumably in March 2023.
- You will be responsible for communicating with external and internal stakeholders, especially facilitating the organization of the process as well as partner outreach.
- Specifically, you will organize various regional and thematic consultations with children, youth, and other experts.
- As part of a multinational project team at terre des hommes, you will contribute to continuously shaping the design of the process.
- In particular, you will develop and facilitate children's participation in the General Comment process, including supporting the newly formed Children's Advisory Team.
- You will take over administrative tasks regarding documentation and budget.

**We are looking for a colleague with the following profile:**

- You have an academic degree in a relevant field as well as initial practical experience from working on a similar project.
- You are exceptionally skilled at organizing and coordinating, are able to work well with deadlines and keep an overview even in complex and stressful situations.
- You bring along enthusiasm, methods, sensitivity and practical experience in facilitating child and youth participation.
- You have basic knowledge on children's rights and the environment and on the general architecture of the human rights regime at the UN level.
- You are confident and professional in your communication with external and internal stakeholders worldwide.
- You enjoy and work well in an international and diverse team and have high intercultural competence.
- You have an excellent command of English; additional language skills in German, Spanish, French or other UN languages are an advantage.
- Solid IT skills (Microsoft 365) and familiarity with digital tools and virtual conferencing are required.
- Your quick comprehension, exceptional communicative skills, and a high ability to work under pressure complete your profile.

**We offer:**

- A self-responsible and versatile position with a lot of creative freedom.
- Cooperation and collaboration in a motivated and collegial environment with guidance and support in personal learning processes.
- A meaningful job within a nationally as well as internationally active organisation, which is especially committed to the rights and protection of children and adolescents and also lives value-oriented employee management in everyday work.
- A competitive NGO salary (company collective agreement incl. employer-funded company pension plan and Christmas bonus, as well as 31 days vacation/year).
- An easily accessible work location in Osnabrück with the option of mobile working in consultation with the team, and flexible and family-friendly working hours that allow for a balance between professional and private life.

We also implement our international child protection policy in our everyday work. Therefore, we expect the willingness to work according to the child protection guidelines of terre des hommes and require an extended police clearance certificate when hiring.

Diversity is important to us. We welcome applications from people regardless of their ethnic, national, or social origin, gender, disability, age or sexual identity.

We have aroused your interest? Would you like to become part of our team? Then we look forward to receiving your application by **01/23/2022!** If you have any questions, please do not hesitate to contact Ms. Janine Boldt (Tel.: ++49 / (0)541 / 71 01-170).

Please send your documents online, stating your earliest possible starting date, to:

**terre des hommes Deutschland e.V.**

Personalreferat  
Frau Janine Boldt  
Ruppenkampstr. 11 a  
49084 Osnabrück  
[j.boldt@tdh.de](mailto:j.boldt@tdh.de)